

SONATINA 3 CALL FOR PROPOSALS

DATA REQUIRED IN THE PROPOSAL AND ANNEXES TO THE PROPOSAL FOR FUNDING OF RESEARCH PROJECT

Information required in the electronic proposal form.

A. APPLICANT/HOST INSTITUTION¹

1. Applicant's legal status
2. Name² and registered office address (phone number, Elektroniczna Skrzynka Podawcza ESP (ePUAP),³ email address, website)⁴
3. NIP [tax identification number], REGON [statistical number]
4. 7-digit community identification code
5. Entity legal status
6. Regulatory authority
7. Charter status with respect to awarding titles and the activity profile of the institution
8. Does the organisation belong to the public finances sector?
9. Does the entity receive any operating support grant from the budget for science?
10. Does the funding constitute state aid?⁵
11. Head of the host institution (*title/academic degree, name and surname, position*)
12. Is the institution under forced administration or the subject of liquidation or bankruptcy proceedings?

B. GENERAL INFORMATION

1. Title of the project²
2. Discipline panel (*choose only one from the list*)
3. Auxiliary NCN Review Panel (*max. three, including at least one from the panel to which the proposal is being submitted*)
4. Is the project carried out as international collaboration? ⁶ (*if so, choose relevant country/countries*)
5. Keywords (*other than those in panel descriptions*)²
6. Project duration (*in months*)
7. Number of investigators in the research project
8. Estimated costs in PLN

B.1. INFORMATION ON THE FOREIGN RESEARCH INSTITUTION HOSTING THE FOREIGN FELLOWSHIP PLANNED

(in Polish and in English, the language versions must be identical)

¹ The applicant who is a natural person enters the data of the host institution in which they intend to carry out the research project.

² To be filled out in Polish and English. The language versions must be identical.

³ Documents between the NCN and the host institution are exchanged by means of an electronic mail account (ePUAP).

⁴ Universities provide information both for the main entity and for its basic administrative unit (in accordance with the university's charter) acting as the host institution for the research project.

⁵ No state aid will be awarded in this call. In order to determine whether the funding constitutes state aid for an institution, read the *Rules governing application for state aid*.

⁶ International collaboration means that research tasks are carried out together with investigators from foreign research institutions. The following are not considered international collaboration:

- a) participation in international conferences;
- b) dissemination of information on the project abroad;
- c) implementation of research tasks by a Polish research team abroad without the participation of investigators from foreign research institutions;
- d) collaboration with foreign researchers employed by Polish research institutions.

1. Country of the foreign fellowship⁷
2. Name and address of the foreign research institution
3. Name and address of the mentor from the institution hosting the foreign fellowship
4. Fellowship duration (*3 to 6 months*)

C. ABSTRACT

(*up to 1 standard page⁸, in English*)

1. Research objective/research hypothesis
2. Research methodology
3. Impact of the expected results on the development of science

C.1. ABSTRACT FOR THE GENERAL PUBLIC⁹

(*up to 1 standard page,⁸ in Polish and in English, the language versions must be identical*)

Specify the objective of the project, describe the research to be carried out in the project and give reasons for attempting this particular research topic.

C.2. JUSTIFYING THAT THE RESEARCH PROJECT FULFILS THE CRITERIA OF RESEARCH

Specify the type of research¹⁰ to be carried out under the project. The principal investigator may justify that the project fulfils the criteria of research (*up to 2,500 characters with spaces, in English*)

C.3. INFORMATION ON A POTENTIAL CONFLICT OF INTEREST¹¹

A list of up to 3 persons who in the principal investigator's opinion should not be involved in the proposal's review because of a likely conflict of interest. Specify the person(s)'s name, surname and affiliation.¹²

D. INVESTIGATORS IN THE PROJECT

D.1. PRINCIPAL INVESTIGATOR'S DATA

1. Given name(s) and surname(s), professional title/academic degree
2. Research project's location
3. Phone number, ePUAP account address **Błąd! Nie zdefiniowano zakładki.**, email address¹³
4. PESEL number/gender, date of birth and country¹⁴
5. Type of employment¹⁵
6. Type of post¹⁶
7. Is the principal investigator the holder of a doctorate?

⁷ According to the list of countries where a foreign fellowship can be planned, as defined in Annex No 1 to NCN Council Resolution No 108/2018 of 8 November 2018.

⁸ Page size: A4; font size: no smaller than 11; lead: single; margins: left and right: 2 cm, top and bottom: 1.5 cm. The page count includes the project description and literature references.

⁹ Should the project be qualified for funding, the abstract for the general public will be published on the National Science Centre's and Ośrodek Przetwarzania Informacji (OPI)'s websites alongside the information on the call's results. The abstract should include only such data as the host institution and principal investigator wish to make public on these websites.

¹⁰ Research means a) basic research understood as experimental or theoretical work undertaken primarily to gain new knowledge of the foundations of phenomena and observable facts, without concern for direct commercial use; b) application research understood as work undertaken to gain new knowledge and skills, aimed at developing new products, processes or services or introducing significant changes thereto.

¹¹ Optional.

¹² The final choice of expert reviewers is up to the NCN.

¹³ Documents between the NCN and the principal investigator are exchanged by means of an electronic mail account known as ePUAP or email address as indicated here.

¹⁴ Applies to foreigners.

¹⁵ In the project; choose from the list: full-time remuneration.

¹⁶ In the project; choose from the list: other.

8. Did the principal investigator before the year of submitting the proposal¹⁷ benefit from maternity leave, adoption leave, paternity leave or parental leave granted in compliance with the Labour Code, receive a maternity or parental allowance or sickness benefit or physiotherapy benefit granted on account of being unfit to work, including any caused by a health condition requiring physiotherapy? *(If so, specify the number of months)*
9. Number of children¹⁸
10. Address of residence, mailing address
11. Employer and post(s) occupied

D.2. PRINCIPAL INVESTIGATOR'S SCIENTIFIC ACHIEVEMENTS *(in English)*

1. Academic and research career *(university, institute or other organisational unit, specialisation, date of award of professional or academic degree or title)*;
2. Achievements:

for the PE (Physical Sciences and Engineering) and LS (Life Sciences) panels

- a) 1-10 of the most important publications¹⁹ published²⁰ over a period of 5 years²¹ before the submission of the proposal, indicating those in JCR-listed journals, and monographs of international impact *(indicate current five-year impact factor of the journal and the number of citations for particular publications; no self-citations allowed)*,
- b) the most important publication from the above list *(it is mandatory to attach a pdf file, no larger than 10 MB; for monographs attach a file with at least the title page, copyright page, contents and a selection of fragments containing the author's chief theses)*,
- c) the total number of citations for all publications to date, no self-citations allowed, and the h-index value *(required source: Web of Science™ Core Collection)*;

for HSS (Humanities and Social Sciences)

- a) 1-10 of the most important publications¹⁹ published²⁰ over a period of 10 years²¹ before the submission of the proposal, the evaluation of which will take into account the quality of the journal, e.g. whether it is listed in the JCR database or on any other comparable list (if any such apply), and monographs of nationwide or international impact *(where possible, please indicate current five-year impact factor of the journal and the number of citations for particular publications; no self-citations allowed)*
- b) the most important publication from the above list *(it is mandatory to attach a pdf file, no larger than 10 MB each; for monographs attach a file with at least the title page, copyright page, contents and a selection of fragments containing the author's chief theses)*
- c) where possible indicate the total number of citations for all publications to date, no self-citations allowed, and the h-index value *(preferred source: Web of Science™ Core Collection or Scopus)*;

and/or research in art: music, fine arts, film

up to 10 of the most important artistic achievements and achievements in research in art with a nationwide or international impact, e.g. authoring and publishing a work of art (a musical score, a record), directing a film, a play, an opera, playing a lead role, authoring an individual exhibition, participating in a festival at home or abroad with an international impact, directing an international artistic venture;

3. Information concerning all research projects, currently conducted and concluded within 5

¹⁷ The time of submitting the proposal is assumed as the final day of submitting proposals under the call, i.e. 15 March 2019.

¹⁸ Women may extend the period after the award of doctorate by 18 months for every child born or adopted. A woman may choose whichever manner of accounting for her career breaks laid down in sections 8 and 9 she finds preferable.

¹⁹ Titles in the language of the publication. If the publications have not been released in English, translate their titles into English and add them in square brackets next to the original titles.

²⁰ One may enter works yet to be published provided that letters confirming acceptance of the work for publication are attached to Section I. Annexes.

²¹ This period includes breaks specified in point 9 of section D.1. In the case of women who specified breaks in point 9 of section D.1, the total breaks cannot exceed 5 years.

years²¹²² before submitting the proposal (*applies only to principal investigator²²*), awarded funding in national or international calls (*titles, project numbers, sources of funding, duration (in years), host institutions and a list of publications¹⁹ resulting from each project separately*);

4. Information on similar research tasks carried out currently or in the past by the principal investigator or in respect of which funding is requested (*title of the project, principal investigator, main research tasks, source of funding, **justification for the need for funding of the planned research tasks in the light of similar tasks as the above***);
5. Research experience gained in Poland and abroad over the past 10 years (*country, institution, type of stay, duration of stay*);
6. The most important international and Polish awards for research (*type of award, place and date*) and other research activities (*keynote speeches at conferences and in the case of arts, active participation in international exhibitions, festivals, artistic events and projects in fine arts, music, theatre and film, up to 1,500 characters with spaces*).

D.3. OTHER INVESTIGATORS

1. Nature of contribution to the project
2. Function in the project
3. Host institution
4. Type of employment²³
5. Type of post²⁴
6. Period of receiving remuneration (*in months*)

E. WORK PLAN

Itemised description of the planned research tasks in subsequent stages of the project's completion and the host institutions defined for particular tasks,²⁵ in Polish and in English; language versions must be identical.

²² For the purposes of information on the research projects presented in the principal investigator's achievements section, the tasks of a principal investigator also include leadership/ coordination of a research team in international projects or programs.

²³ In the project; choose from the list: additional remuneration, without remuneration.

²⁴ In the project; choose from the list: other

²⁵ The following, among others, are not considered to be research tasks: participation in a conference, preparation of publications, etc..

F. BREAKDOWN OF PROJECT'S COSTS²⁶

1. National Science Centre contribution (*in Polish*)

Item	Total
Direct project costs, including:	
▪ remuneration and related items	
▪ costs of foreign fellowship, including	
- funds to cover the costs of stay at a foreign research institution ²⁷	
- funds to cover the cost of travel to the research institution hosting the fellowship ²⁸	
▪ other direct costs	
Indirect costs ²⁹	
Total costs	

2. Remuneration of investigators in the project³⁰

(function and scope of the tasks performed in the project, period of receiving remuneration in the project in months, overall planned remuneration, all information to be provided in English)

3. Information on other direct costs³¹ in the project and their justification

(type of cost, its value and relevance for the tasks in the project, all information to be provided in English)

3.1 Materials and small instruments

(cost, justification and relevance for the tasks in the project)

3.2 Outsourcing

(cost, justification and relevance for the tasks in the project)

3.3 Business trips

(cost, justification and relevance for the tasks in the project)

3.4 Visits and consultations

(cost, justification and relevance for the tasks in the project)

3.5 Other costs

(cost, justification and relevance for the tasks in the project)

3.6 Collective investigators

(cost, function in the project, number of persons, justification and relevance for the tasks in the project)

4. Description of the investigators' required qualifications (*in English*)

²⁶ Costs in research projects funded by the NCN are outlined in Annex No 2 to Regulations of awarding funding for the implementation of research tasks funded by the National Science Centre as regards research projects, post-doctoral fellowships and doctoral scholarships, as adopted by the NCN Council Resolution No 107/2018 of 8 November 2018.

²⁷ Flat-rate funds of PLN 12,000 per month, multiplied by the percentage correction rate set for a given country, according to the values set forth in Annex No 1 to the NCN Council Resolution No 108/2018 of 8 November 2018, to cover the costs of the principal investigator staying at a research institution hosting the foreign fellowship.

²⁸ Flat-rate funds of PLN 1,000 to PLN 10,000, calculated according to the rates set forth in Annex No 2 to the NCN Council Resolution No 108/2018 of 8 November 2018, to cover the cost of travel of the principal investigator to the research institution hosting the foreign fellowship.

²⁹ Indirect costs under the research projects cannot exceed 40 % of direct costs applied for.

³⁰ The rules of funding salaries are outlined in Annex No 2 to Regulations of awarding funding for the implementation of research tasks funded by the National Science Centre as regards research projects, post-doctoral fellowships and doctoral scholarships, as adopted by the NCN Council Resolution No 107/2018 of 8 November 2018.

³¹ Definitions of individual categories of direct costs are outlined in Annex No 2 to Regulations of awarding funding for the implementation of research tasks funded by the National Science Centre as regards research projects, post-doctoral fellowships and doctoral scholarships, as adopted by the NCN Council Resolution No 107/2018 of 8 November 2018.

G. DECLARATIONS *(in Polish)*

G.1. DECLARATIONS BY A NATURAL PERSON ACTING AS THE APPLICANT; DECLARATIONS BY THE PRINCIPAL INVESTIGATOR

1. I hereby declare that I was conferred the doctorate degree in by in (year)³².
2. I hereby declare that I will be conferred the doctorate degree in by (date)³³
3. I hereby declare that the proposed research tasks neither are nor were funded from NCN resources, nor from other sources. I hereby declare that I am applying/not applying³⁴ for funding of the research tasks from NCN resources and other sources (*in the event of choosing "I am applying," indicate the addressee of the other proposal and indicate the planned host institution for the project*).
4. I hereby declare that the cost of staying at and travel to a foreign research institution hosting my foreign fellowship under this call neither is nor was funded under a proposal submitted in response to other calls for proposals announced by the National Science Centre, nor from any other sources. I also declare, that I am applying/not applying³⁴ for funding thereof from another source (*in the event of choosing "I am applying," indicate the addressee of the other proposal*).
5. I hereby declare that should I receive funding of research tasks or fellowship specified in this proposal from another source, I shall immediately notify the NCN thereof and shall:
 - a) resign from applying for funding of research tasks or fellowship in a foreign research institution under this call for proposals³⁵ or
 - b) notify the authorised representative of the entity acting as the applicant of my resignation from applying for funding of research tasks and fellowship in a foreign research institution under this call for proposals³⁶ or
 - c) resign from accepting the funding from another source.
6. I hereby declare that should I receive funding of research tasks or fellowship specified in this proposal pursuant to a decision of the NCN Director, I shall:
 - a) resign from accepting the funding granted for the completion of research tasks and fellowship in a foreign research institution by the NCN Director under this call for proposals³⁵ or
 - b) notify the authorised representative of the entity acting as the applicant of my resignation from accepting the funding granted for the completion of research tasks and fellowship in a foreign research institution by the NCN Director under this call for proposals³⁶ or
 - c) resign from applying for funding of from other sources.
7. I declare that I am aware that:
 - a) the NCN with its registered office in Krakow at ul. Twardowskiego 16, 30-312 Krakow is the controller of the personal data provided in the proposal,
 - b) the NCN's designated Data Protection Officer can be contacted via electronic mail at iod@ncn.gov.pl, by phone at +48 12 341 9113 or directly at the registered office of the data controller,
 - c) to fulfil its legal tasks, the NCN processes personal data based on Article 6(1)(c) of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) (OJ L 2016, No 119, p.1), in conjunction with Article 20 of the Act on the National Science Centre of 30 April 2010 (consolidated text Journal of Laws of 2018, item 947),
 - d) personal data will be processed for the purpose of evaluation of the proposal for

³² Applies to persons holding a doctorate degree.

³³ Applies to persons who will be conferred a doctorate degree by 30 June 2019.

³⁴ Delete as appropriate.

³⁵ Applies to natural persons acting as applicants.

³⁶ Applies to principal investigators not acting as applicants.

funding of a research project and, if funding is granted for its completion, for the purpose of supervision, financial and accounting operations, audits performed in the course of and after the completion of the project, evaluation of implementation and settlement of the funding agreement and for the purposes of determining, pursuing and defending against any claims. In addition, personal data will be processed for the purpose of evaluating the NCN's own tasks, reporting, dissemination of the information on the NCN's calls for proposals and their results throughout the scientific community and for archiving purposes,

- e) personal data will be processed for the period necessary to achieve the purposes indicated in sub-point d) and for the period of storage, as defined by the NCN's records management procedures and the Uniform File Classification System,
 - f) provision of personal data is a statutory requirement and without its disclosure the purposes described in sub-point d) cannot be achieved,
 - g) the recipients of the personal data may only be entities authorised to collect personal data based on the generally applicable provisions of law, and within the scope defined in Article 31 of the Act on the National Science Centre of 30 April 2010 also individuals using the NCN's website,
 - h) personal data may be transferred for processing to third party companies or individuals commissioned to provide services. Such third parties process data based on personal data transfer contracts and are also obliged to keep the data being processed confidential,
 - i) the data subject has the right to access their personal data, correct their personal data and restrict the processing of their personal data, and
 - j) the data subject has the right to lodge a complaint with the President of the Office of Personal Data Protection if they consider that the processing of their personal data does not comply with the General Data Protection Regulation.
8. I hereby declare that the project covers research work which:³⁴
- a) requires permission or approval of the relevant bioethics committee;
 - b) requires permission by an ethics committee appropriate for testing on animals;
 - c) requires permission pursuant to the law on genetically modified organisms and microorganisms;
 - d) requires permission or approval allowing for carrying out research on protected species or within protected areas;
 - e) requires other permissions, in accordance with good practice for a given academic field/discipline;
 - f) involves clinical research subject to Pharmaceutical Law of 6 September 2001, as amended or Act on Medical Products of 20 May 2010, as amended,

and I shall obtain the required permissions, recommendations, approvals and authorisations. In the event of choosing one or more options set forth in sub-points a) - e) and also in the event of planning research that does not require specific permissions but may require additional explanations, a description must be provided of the actions taken to ensure that the research will be carried out conforming to the rules of good practice in the respective academic field/discipline and it must be stated whether such permissions have been issued, or provide information on how these conditions will be fulfilled (*up to 2,500 characters with spaces, in English*).

In the case of basic research referred to in sub-point f), which includes clinical research using a pharmaceutical or a medical product, a detailed justification that the research is of non-commercial nature must be provided (*up to 2,500 characters with spaces, in English*).

9. In the event of recommending the project for funding, I agree to have the project's abstract for the general public, referred to in section C.1. published on the NCN's and Ośrodek Przetwarzania Informacji (OPI)'s websites alongside the information on the call for proposal's results³⁵.

10. I declare that I am the author/co-author³⁷ of the full and short description of the research project presented in this proposal.
11. I declare that:
- a) I am familiar with the principles of communicating the decisions of the NCN Director;
 - b) I agree to having the proposal verified with anti-plagiarism software and the project's contents stored in the software's database;
 - c) I have read the *Code of the National Science Centre on Research Integrity and Applying for Research Funding*, and I shall apply it.

³⁷ Co-authors should provide the names of all other co-authors.

G.2. STATEMENT BY AN AUTHORISED REPRESENTATIVE OF THE ENTITY ACTING AS THE APPLICANT;

STATEMENTS BY AN AUTHORISED REPRESENTATIVE OF THE ENTITY ACTING AS A HOST INSTITUTION OF THE RESEARCH PROJECT.

1. I hereby declare that the proposed research tasks neither are nor were funded from NCN resources, nor from other sources. I also declare that the entity I represent is applying/not applying³⁴³⁴ for funding of those tasks from the NCN resources and from other sources (*in the event of choosing "is applying," indicate the addressee of the proposal and indicate the planned host institution for the project*).
2. I hereby declare that the cost of staying at and travel to a foreign research institution hosting the principal investigator's fellowship under this call neither is nor was funded under a proposal submitted in response to other calls for proposals announced by the National Science Centre, nor from any other sources. I also declare that the entity I represent is applying/not applying³⁴³⁴ for funding thereof from the NCN resources and from other sources (*in the event of choosing "is applying," indicate the addressee of the proposal*).
3. I hereby declare that should I receive funding of the research tasks or fellowship specified in this proposal from another source, I shall immediately notify the NCN thereof and shall:
 - a) resign from applying for funding of the research tasks and fellowship in a foreign research institution under this call for proposals³⁸ or
 - b) notify the natural person acting as the applicant of my resignation from applying for funding of research tasks and fellowship in a foreign research institution under this call for proposals³⁹ or
 - c) resign from accepting the funding from another source.
4. I hereby declare that should I receive funding of the research tasks or fellowship specified in this proposal pursuant to the decision of the NCN Director, I shall:
 - a) resign from the funds granted for the research tasks and fellowship in a foreign research institution by the NCN Director under this call for proposals³⁸ or
 - b) notify the natural person acting as the applicant of my resignation from the funds granted for the research tasks and fellowship in a foreign research institution by the NCN Director under this call for proposals³⁹ or
 - c) resign from applying for funding from another source.
5. Should the research project be qualified for funding, acting on behalf of the entity I represent, I shall:
 - a) include the project in the financial plan of the entity;
 - b) employ the project's principal investigator pursuant to a full time contract of employment for the entire duration of the research project, in compliance with the proposal and principles set out for the call;
 - c) employ staff necessary to conduct the research project in compliance with the proposal and principles set out for the call;
 - d) provide the conditions required for the completion of the research, including access to laboratory/office premises and research equipment required for the completion of the research;
 - e) provide the project and fellowship with administrative and accounting assistance;
 - f) supervise the completion of the research project and fellowship in a foreign research institution and proper disbursement of project funds.
6. I hereby declare that the project covers research work which:
 - g) requires permission or approval of the relevant bioethics committee;
 - h) requires permission by an ethics committee appropriate for testing on animals;
 - i) requires permission pursuant to the law on genetically modified organisms and microorganisms;

³⁸ Applies to the authorised representative of the entity acting as the applicant.

³⁹ Applies to the authorised representative of the entity acting as the host institution of the research project.

- j) requires permission or approval allowing for carrying out research on protected species or within protected areas;
- k) requires other permissions, in accordance with good practice for a given academic field/discipline;
- l) involves clinical research subject to Pharmaceutical Law of 6 September 2001, as amended or Act on Medical Products of 20 May 2010, as amended,

and I shall obtain the required permissions, recommendations, approvals and authorisations. In the event of choosing one or more options set forth in sub-points a) - e) and also in the event of planning research that does not require specific permissions but may require additional explanations, a description must be provided of the actions taken to ensure that the research will be carried out conforming to the rules of good practice in the respective academic field/discipline and it must be stated whether such permissions have been issued, or provide information on how these conditions will be fulfilled (*up to 2,500 characters with spaces, in English*).

In the case of basic research referred to in sub-point f), which includes clinical research using a pharmaceutical or a medical product, a detailed justification that the research is of non-commercial nature must be provided (*up to 2,500 characters with spaces, in English*).

- 7. In the event of recommending the project for funding, I agree to have the project's abstract for the general public, referred to in section C.1. published on the NCN's and Ośrodek Przetwarzania Informacji (OPI)'s websites alongside the information on the call for proposal's results³⁸.
- 8. Acting on behalf of the entity I represent, I declare that:
 - a) I am familiar with the principles of communicating the decisions of the NCN Director;
 - b) I have read the rules for granting state aid and the funding of the research project will not constitute state aid for the entity;
 - c) I agree to having the proposal verified with anti-plagiarism software and the project's contents stored in the software's database;
 - d) I have read the *Code of the National Science Centre on Research Integrity and Applying for Research Funding*, and I shall apply it.

H. DESCRIPTION OF RESEARCH PROJECT

SHORT DESCRIPTION OF THE RESEARCH PROJECT

(up to 5 standard pages⁴⁰ in English)

FULL DESCRIPTION OF THE PROJECT

(up to 15 standard pages⁴⁰ in English)

The short and full descriptions should be divided into the following chapters:

1. Research objective

(problem aimed to be solved by the applicant, scientific questions and hypotheses)

2. Significance of the project

(state of the art, justification for tackling scientific problems, justification for the innovative nature of the research, the impact of the project's results on the development of the research field and scientific discipline)

3. Work plan

(outline of the work plan, specific research goals, results of initial research, risk analysis)

4. Methods of research

(manner of conducting research, methods, techniques and tools, methods of results analysis, equipment and devices used in the research)

5. Literature

(list of literature referencing all positions included by the author in the description of the research project, with full bibliographic data)

H.1. DESCRIPTION OF THE FOREIGN RESEARCH INSTITUTION HOSTING THE FOREIGN FELLOWSHIP (up to 2 pages⁴⁰ in English)

Justification for choosing the foreign research institution in terms of reputation, equipment or specific scientific achievements, description of research conducted, compliance of research with research to be conducted under the research project, research/ tasks to be conducted during the fellowship, potential use of skills and knowledge acquired during the fellowship in the principal investigator's future career as a scientist.

⁴⁰ Page size: A4; font size: no smaller than 11; lead: single; margins: left and right: 2 cm, top and bottom: 1.5 cm. The page count includes the project description and literature references.

I. ANNEXES

Annex No 1⁴¹ *(in English)*

1. Information concerning research carried out over the period of 2 years before submitting the proposal together with a list of publications affiliated with the applying entity/host institution.
2. Information concerning research equipment and other instrumentation/facilities crucial to scientific research

Annex No 2⁴² *(in English)*

Confirmation of the doctorate degree being awarded.

Annex No 3⁴³ *(in English)*

Statement by a doctoral advisor or certificate issued by a competent authority, setting the expected date of awarding a doctoral degree.

Annex No 4⁴²

Document confirming the research institution's approval for a foreign fellowship to be conducted by the principal investigator (in English).

(date of the document, name of the research institution hosting the foreign fellowship, name of the research supervisor, name of the principal investigator, fellowship duration (months), research facilities provided by the foreign institution (optional), signature of the research supervisor or authorised representative of the research institution hosting the foreign fellowship)

Annex No 5⁴⁴

Acceptance letters from publishers confirming that the work has been accepted for publication.

⁴¹ Applies to entities not receiving any operating support grant. Applicants who are natural persons enter the data for the entity acting as the host institution for a research project. The proposal should be accompanied with this document bearing a qualified electronic signature or the document's scan with the signature in the signatory's own handwriting in PDF format.

⁴² The document bearing a qualified electronic signature or the document's scan with the signature in the signatory's own handwriting in PDF format.

⁴³ Applies to persons whose doctoral program allows them to receive a doctoral degree by 30 June 2019. The document bearing a qualified electronic signature or the document's scan with the signature in the signatory's own handwriting in PDF format.

⁴⁴ Applies to persons who have indicated works accepted for publication in the "Publication" section. The proposal should be supported with a document in PDF format, including all acceptance letters confirming that the work has been accepted for publication.

J. CONFIRMATION OF SUBMITTING THE PROPOSAL⁴⁵

1) Template of confirmation of submitting the proposal by a natural person:

CONFIRMATION OF SUBMITTING THE PROPOSAL⁴⁶ UNDER AN NCN CALL BY A NATURAL PERSON ACTING AS THE APPLICANT

I declare that I am applying for funding of a research project titled "....." with a value of PLN..... (PLN), planned to be carried out at, pursuant to proposal No submitted via the ZSUN/OSF (Zintegrowany System Usług dla Nauki / Obsługa Strumieni Finansowania) electronic submission system under the call, and should this project be awarded funding, I will participate in its completion as principal investigator.

In light of the above, I declare that I have read the terms of the call for proposals and I am aware of legal liability for providing false information in the proposal submitted via the ZSUN/OSF electronic submission system, in particular the abovementioned declarations concerning myself. I declare that the information given in the proposal and attached documents complies with both the facts and the law.

.....
Applicant's (principal investigator's) signature

CONFIRMATION OF SUBMITTING THE PROPOSAL⁴⁶ UNDER AN NCN CALL BY AN AUTHORISED REPRESENTATIVE OF THE ENTITY ACTING AS THE HOST INSTITUTION OF THE RESEARCH PROJECT

Acting on behalf of the entity I represent, I declare that I fully accept proposal No submitted via the ZSUN/OSF (Zintegrowany System Usług dla Nauki /Obsługa Strumieni Finansowania) electronic submission system under the call for funding of a research project titled "....." with a value of PLN (PLN.....), which, in the event of receiving funding, will be carried out at the entity I represent by the principal investigator named in the proposal, Mr/Ms, acting as the applicant.

In light of the above, I declare that I have read the terms of the call for proposals and I am aware of legal liability for providing false information in the proposal submitted via the ZSUN/OSF electronic submission system, in particular the abovementioned declarations concerning the entity I represent. I declare that the information given in the proposal and attached documents complies with both the facts and the law.

.....
*Signature of the authorised representative of the entity
acting as the project's host institution*

⁴⁵ The proposal should be accompanied with this document bearing a qualified electronic signature or the document's scan with the signature in the signatory's own handwriting in PDF format.

⁴⁶ The original copy should be stored by the end date of the proposal evaluation, and if the project is recommended for funding, by the date of signing the funding agreement.

2) Template of confirmation of submitting the proposal by the entity:

**CONFIRMATION OF SUBMITTING THE PROPOSAL⁴⁶ UNDER AN NCN CALL
BY AN AUTHORISED REPRESENTATIVE OF THE ENTITY
ACTING AS THE APPLICANT**

Acting on behalf of the entity I represent, I declare that I fully accept proposal No submitted via the ZSUN/ OSF (Zintegrowany System Usług dla Nauki /Obsługa Strumieni Finansowania) electronic submission system under the call for funding of a research project titled “.....” with a value of PLN (PLN.....), which, in the event of receiving funding, will be carried out by the principal investigator named in the proposal, Mr/Ms, and I confirm that the entity I represent acts as the applicant.

In light of the above, I declare that I have read the terms of the call for proposals and I am aware of legal liability for providing false information in the proposal submitted via the ZSUN/OSF electronic submission system, in particular the abovementioned declarations concerning the entity I represent. I declare that the information given in the proposal and attached documents complies with both the facts and the law.

.....
Signature of the authorised representative of the applicant

**CONFIRMATION OF SUBMITTING THE PROPOSAL⁴⁶ UNDER AN NCN CALL
BY THE PRINCIPAL INVESTIGATOR**

I declare that in the event of awarding funding to the research project titled “.....” pursuant to proposal No submitted via the ZSUN/OSF (Zintegrowany System Usług dla Nauki /Obsługa Strumieni Finansowania) electronic submission system under the call, I will participate in its completion as principal investigator.

In light of the above, I declare that I have read the terms of the call for proposals and I am aware of legal liability for providing false information in the proposal submitted via the ZSUN/OSF electronic submission system, in particular the abovementioned declarations concerning myself. I declare that the information given in the proposal and attached documents complies with both the facts and the law.

.....
Principal investigator's signature

prof. dr hab. Janusz Janeczek
Chair of the Council
of the National Science Centre