# **Mozart** 2019-2020 Call for Polish-Austrian Research Projects



**Information for Applicants** (for Polish research teams)

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#### **Lead Agency Procedure**

The Lead Agency Procedure (LAP) is a new standard applied by the European agencies funding science. It is to facilitate international research teams to apply for funds for joint research projects and to simplify the evaluation of proposal by agencies funding research.<sup>1</sup> The key principles of the procedure include:

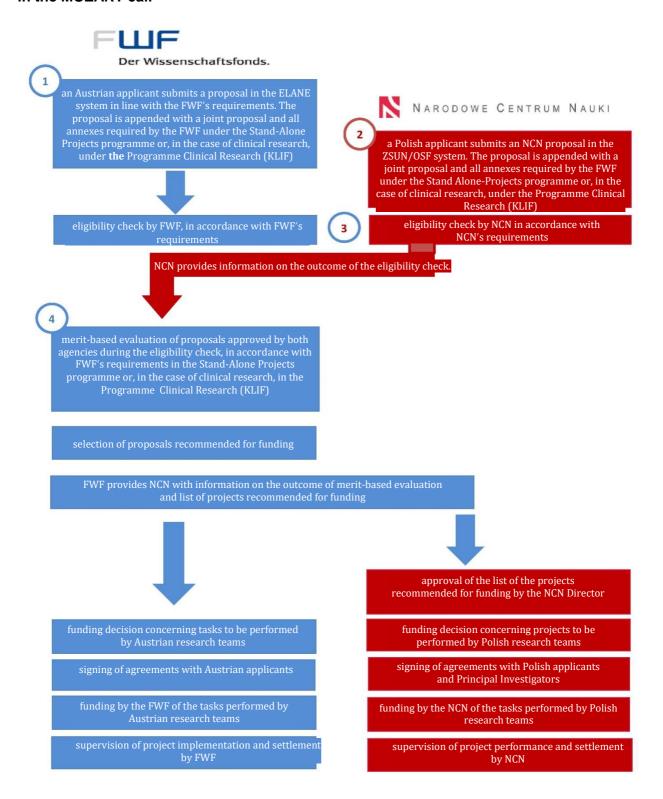
- the use of calls carried out by partner agencies to perform merit-based evaluation not only of domestic proposals, but also bilateral and multilateral ones, which compete with domestic proposals on an equal footing;
- trust in the quality of peer-review among institutions undertaking such cooperation. Thus, projects involving two or more research groups from different countries, will only be evaluated by a lead agency relevant for one of the teams participating in a given project in the call that constitutes a permanent element of such agency's research funding offer. Partner agencies will accept the results of merit-based evaluation performed by the lead agency and award funding to research projects recommended for funding.

Austrian Science Fund (Der Wissenschaftsfonds FWF, hereinafter: the FWF) serves as the lead agency in the MOZART call. Proposals will undergo an eligibility check carried out by the NCN and the FWF acting separately, in line with their respective requirements. Proposals approved by both agencies during the eligibility check will undergo a merit-based evaluation performed by the Austrian agency only in accordance with its own rules.

Below is a diagram showing the individual stages of the MOZART procedure, i.e. proposal submission, eligibility check and merit-based evaluation, approval of ranking lists, decision and execution of an agreement. The diagram also shows the communication process among agencies in individual stages of the call.

<sup>1</sup> More on LAP:

# Diagram. Individual stages of the procedure and communication process among agencies in the MOZART call



#### 1. Preparation of a joint proposal with the Austrian partner

The terms of the call and the guidelines concerning the eligibility check performed by the FWF have been defined in the FWF's documents applicable in the Stand-Alone Projects programme and, in the case of clinical research, in the Programme Clinical Research (KLIF). Below is a list of FWF documents to be read when preparing a joint proposal with the Austrian partner.

- FWF Application Guidelines for Stand-Alone Projects
- FWF Application Guidelines for the Programme Clinical Research (KLIF)
- FWF Glossary
- FWF General Principles of the Decision-Making Procedure
- Evaluation in the FWF
- FWF's Rules on Quality and Transparency Evaluations, Studies and Research Policyrelated Services

The joint proposal includes all application documents submitted to the FWF together with annexes: Forms (Application form, Cost breakdown, Academic abstract, Co-authors) and Attachments (Project description incl. annexes, list of publications).

The documents must be drawn up in accordance with the rules applicable in the FWF's Stand-Alone Projects programme or, in the case of clinical research, in the Programme Clinical Research (KLIF). The information to be included in the form is described below in the part *Joint Proposal Completion*.

A joint proposal is submitted to the FWF in the ELANE system by the Austrian partner. An account for an auxiliary editor cannot be set up in the system. Therefore, in order to gain access to a full proposal submitted to the FWF, a Polish research team should contact the Austrian partner.

Under the MOZART call, proposals are accepted on an **on-going basis**. A decision to end the call for proposals will be published on the website of the NCN at <a href="https://www.ncn.gov.pl/">https://www.ncn.gov.pl/</a> and in the ZSUN/OSF system at least **3 months** before the end of the call for proposals.

Austrian and Polish applicants must submit **identical joint proposals** to each agency. If any discrepancies are found in the two versions of the joint proposal, including in the joint project description, CVs and/or list of publications, the proposal may be rejected at the stage of eligibility check.

# 2. Preparation and submission of NCN proposals together with joint proposals in the ZSUN/OSF system

We recommend submitting the proposal to the NCN as soon as possible following submission of the proposal to the FWF by the Austrian applicant.

The Polish applicants are bound by all NCN formal requirements specified in the announcement of the MOZART call for proposals. Before preparing the proposal, please read the announcement and the call documentation which form an integral part of the announcement. To read the complete announcement at the NCN's website, please click on:

**∜**Scroll down all guestions»

Detailed requirements concerning submission of proposals in the Mozart call are included in the following documents:

- Resolution on the terms of the MOZART international bilateral call for Polish-Austrian research projects,
- Regulations of awarding funding for the implementation of research tasks funded by the National Science Centre under international calls carried out as bilateral cooperation pursuant to the Lead Agency Procedure,
- Costs in research projects funded by NCN under international calls carried out as bilateral cooperation pursuant to the Lead Agency Procedure,
- Call Text: Austrian Science Fund (FWF) National Science Centre Poland (NCN). Call for Polish-Austrian Joint Projects,
- NCN Panels,
- Regulations on awarding scholarships in NCN-funded research projects,
- Template of the proposal form.

## 2a. Documents to be provided to the NCN by the Applicant

Proposals for funding of joint research projects must be submitted to the NCN and the FWF respectively by the Polish and Austrian research team.

- I. Proposals submitted to the NCN in the ZSUN/OSF system contain:
  - an NCN proposal<sup>2</sup> comprising a complete proposal filled out in the ZSUN/OSF system to the extent compliant with the call documentation;
  - a joint proposal identical to the one submitted in the ELANE system, comprising all
    proposal documents submitted to the FWF compiled in a single PDF file.
- II. Additionally, the proposal in the ZSUN/OSF system must be appended with PDF files of the following documents signed by hand<sup>3</sup> or with a qualified electronic signature:
  - a) confirmation of submitting the proposal signed by the authorised representative of the entity acting as the applicant for the Polish part of the joint project, generated automatically by the ZSUN/OSF system when completing the work on the proposal under the *Electronic submission* tab;
  - confirmation of submitting the proposal signed by the Polish principal investigator generated automatically by the ZSUN/OSF system when completing the work on the proposal under the *Electronic submission tab*;
  - c) in the case of Polish entities that do not receive any operating support for research:
    - information on research carried out over the last 2 years, together with a list of publications and information on research equipment and other instruments/facilities crucial to scientific research (in English);
  - d) in the case of a group of Polish entities (laid down in Article 27 (1) (2) of the NCN Act):
    - agreement on collaboration for the purposes of completion of the requested research project (in Polish).

#### **Group of entities**

<sup>&</sup>lt;sup>2</sup> NCN proposals mean proposals for NCN-funding of the Polish part of the project under a bilateral call.

<sup>&</sup>lt;sup>3</sup> In such a case, scans of signed documents must be attached to the proposal in the ZSUN/OSF system.

# NARODOWE CENTRUM NAUKI

The following shall be deemed to be a group of Polish entities:

- 1. at least two Polish entities referred to in Article 7 (1) (1), Article 7 (1) (2) and Article 7 (1) (4)- (8) of the Act on Higher Education and Science of 20 July 2018, i.e.:
  - · universities,
  - federations of science and HE entities,
  - research institutes of the Polish Academy of Sciences, operating pursuant to the Act on the Polish Academy of Sciences of 30 April 2010 (Journal of Laws of 2018, item 1475);
  - research institutes operating pursuant to the Act on Research Institutes of 30 April 2010 (Journal of Laws of 2018, item 736);
  - international research institutes established pursuant to separate Acts, operating in the Republic of Poland,
  - Łukasiewicz Centre operating pursuant to the Act on the Łukasiewicz Research Network of 21 February 2019 (Journal of Laws, item 534),
  - institutes operating within the Łukasiewicz Research Network,
  - · Polish Academy of Arts and Sciences,
  - other institutions involved in research independently on a continuous basis or
- 2. at least one institution as such together with at least one company.

A group of Polish entities is established pursuant to an agreement laying down the following elements:

- parties to the agreement and the leader,
- subject-matter and term of the agreement covering the duration of the research project,
- authorisation for a representative of the leader to act on behalf of the entire group of entities in the course of application for funding and implementation of a research project,
- the leader's duty to pass information received from the NCN to the other parties,
- signatures of authorised representatives of all members of the group of entities.

The agreement must be drawn up in Polish and must be attached to the proposal in the ZSUN/OSF system as a PDF file signed by hand<sup>3</sup> or with a qualified electronic signature.

Furthermore, **each** organisational units comprising the group of entities that <u>do not receive any operating support for research</u> shall append their proposal in the ZSUN/OSF system with information on research carried out over the last 2 years, together with a list of publications and information on research equipment and other instruments/facilities crucial to research (in English), signed by hand or with a qualified electronic signature.

Confirmations of submitting the proposal shall be signed by the authorised representative of the entity acting as the leader of the group of entities and by the principal investigator employed by the leader of the group of entities and shall be generated automatically by the ZSUN/OSF system when completing the work on the proposal under the *Electronic submission* tab.

#### 2b. Project budget

The budget of tasks to be performed by Polish research teams must comply with the regulations on the costs planned in the project, including costs relating to the budget for salaries and scholarships laid down in the following document: catalogue of costs for research projects funded by the NCN (annex to the LAP Regulations). The rules for awarding NCN scholarships are laid down in the Regulations on awarding scholarships in NCN-funded research projects.

Preparation of a breakdown of costs for a research project is one of the major stage in project planning. Focus should be aimed at identifying the required resources and exact estimation of costs. A breakdown of costs must be justified versus the subject-matter and scope of research, based on realistic calculations and must specify the expenditures to be covered by the NCN (eligible expenses).

The proposal may be rejected if unreasonable budget is planned and/or any discrepancies occur between the costs of the project to be performed by a Polish research team under the NCN proposal and the joint proposal.

Costs in the project will include direct costs and indirect costs.

#### **Direct costs** shall include:

# 1. salary:

- full-time employment: funds may be acquired for full-time employment of the principal investigator or person/s employed as post-doc(s);
- additional salary that can be used to finance the remuneration for members of the research team;
- remuneration and scholarships for under- and post-graduate students,
- 2. purchase or manufacturing of research equipment, instruments and software,
- 3. purchase of materials and small instruments,
- 4. outsourcing,
- 5. business trips,
- 6. visits and consultations (**NOTE**! The costs of consultations and visits of Austrian partners who at the same time receive project funding from the FWF are not eligible);
- 7. compensation for collective investigators,
- 8. other costs crucial to the project that are compliant with the catalogue of costs for research projects funded by the NCN (annex to the LAP Regulations).

**Indirect costs** may be a maximum of 40% of direct costs with the exception of the amount for the purchase or manufacturing of research equipment, instruments and software. During the project implementation, the host institution shall agree with the principal investigator the coverage of a minimum of 25% of the indirect costs.

When developing the breakdown of costs, it is necessary to take the following into account:

- 1. NCN proposal shall specify the breakdown of costs for tasks to be performed by the Polish team; a joint proposal for the tasks of the Polish and Austrian teams (EUR);
- the breakdown of costs in the NCN proposal shall be specified in PLN; in the joint proposal in EUR;
- 3. the breakdown of costs planned for the Polish team in the joint proposal must be consistent with the budget in the NCN proposal;
- 4. the EUR exchange rate to be used to calculate the budget of the Polish part of the project in the joint proposal: 1 EUR = 4.3015 PLN (exchange rate of 14 March 2019);
- 5. the Polish part of the project shall commence on 15 January 2020 at the earliest;
- 6. the minimum funding to the Polish part of the project throughout its performance: PLN 150,000;
- 7. maximum funding amount: not specified (the costs must be justified) and
- 8. limits of remuneration and scholarship are specified in and Annex to the LAP Regulations.

  The terms of awarding scholarships by the NCN are laid down in the Regulations on



awarding scholarships in NCN-funded research projects.

## 2c. Applicant's duty to submit a complete proposal

Polish applicants must ensure that their proposals submitted to the NCN are complete. A proposal that has been submitted to the ZSUN/OSF system cannot be amended. Furthermore, the applicants cannot replace any files in the ZSUN/OSF system that form a part of the proposal once the proposal has been electronically submitted to the NCN. Therefore, we suggest that principal investigators carefully verify whether all sections of the joint proposals, including joint project descriptions and annexes, have been correctly completed. If any section of the joint proposal is left blank, the joint proposal may be rejected at the stage of eligibility check by both agencies.

Austrian and Polish applicants must submit identical joint proposals to each agency. If any discrepancies are found in the two versions of the joint proposal, including in the joint project description, CV and/or list of publications submitted to the FWF or NCN, the proposal may be rejected at the stage of eligibility check.

The FWF may request Austrian applicants to supplement or modify certain data. **No such supplementation or modification must be reported to the NCN.** If a joint proposal is amended in the part concerning the Polish research team, the original proposal submitted to the FWF must be the same as the joint proposal submitted to the NCN.

## 2d. Electronic submission of proposals

Under the MOZART call, proposals must be submitted to the NCN electronically, via the ZSUN/OSF system available <a href="https://example.com/here">here</a>. In order to submit a proposal for the MOZART call, applicants must not send any hard copies to the NCN. Please note that the Austrian agency applies its own requirements concerning submission of proposals applicable to Austrian applicants which are laid down in the following guidelines:

- FWF Application Guidelines for Stand-Alone Projects,
- FWF Application Guidelines for the Programme Clinical Research (KLIF).

#### 3. Eligibility check

Proposals shall be subject to a separate eligibility check procedures at the NCN and the FWF in accordance with their respective requirements. The proposals approved as eligible by both agencies will undergo a merit-based evaluation performed solely by the Austrian agency in accordance with its rules.

The eligibility check is the first stage of the proposal review. It is performed by scientific coordinators based on the formal criteria applicable to the call.

The most frequent errors made by the applicants due to which their proposals are rejected at that stage of evaluation at the NCN include:

failure to submit the proposal on time;



- submission of the proposal to one agency only;
- failure to meet the requirements concerning the applicant;
- incompleteness of proposal;
- specifying, in the joint proposal or project description, the names of persons to be employed as post-docs remunerated by the NCN from the pool allocated for full-time salaries or persons to be engaged under NCN scholarships for under- and post-graduate students pursuant to the Regulations on awarding scholarships in NCN-funded research projects determined by the NCN Council;
- inconsistency of information in the joint proposal and NCN proposal;
- miscalculation of the budget (cost differences in the budget for the tasks to be performed by the Polish team in the joint proposal and in the NCN proposal as a consequence of (e.g.) wrong conversion of the EUR/PLN exchange rate or inconsistency of the expenses planned).

#### 4. Merit-based evaluation

Joint proposals shall be subject to merit-based evaluation. Merit-based evaluation is performed pursuant to the terms laid down by the FWF in its capacity of a lead agency. Under the merit-based evaluation performed by the FWF, the project is verified for compliance with the basic research criterion. Following the merit-based evaluation, its results shall be reported to the NCN by the FWF together with a list of research projects recommended for funding. The list shall be approved by the NCN Director who awards funds for projects to be performed by the Polish research teams.

The detailed proposal evaluation procedure under the MOZART call and communication between the agencies is presented in the diagram on page 4 hereof.

Information on the FWF proposal evaluation procedure is available on the website of the FWF.

Selected section in the ZSUN/OSF system	Subsection	Description
Implementation period [months]		Projects can be carried out over the period of either 24 or 36 months. Research projects carried out by the Polish research teams must start on 15 January 2020 at the earliest.
GENERAL INFORMATION	Title in English	The project title in English must be identical to the title in the joint project description and annexes ( <i>Project description incl. annexes</i> ), as well as to the title provided by the Austrian applicant in the ELANE system.  The title in English must be identical to the title in Polish.
	NCN Review Panel	A review panel must be selected according to the current list of panels available at the NCN's website.
	Joint proposal	All application documents submitted to the FWF and compiled in a single PDF file together with annexes: Application + Project description + Annex 1, Annex 2, Annex 3 + List of publications) in a version identical to the one submitted in the ELANE system, containing:
		<ol> <li>completed application forms in the ELANE system (Application);</li> <li>joint project description (Project description incl. annexes) drawn up in accordance with the FWF's requirements (up to 50,000 characters with spaces, but no more than 20 A4 pages):</li> </ol>
		2a) information on the applicants and detailed justification for the requested funding by the Polish and Austrian parties (Annex 1: Information on research institution(s) and justification for requested funding);
		2b) list of publications quoted in the joint project description (up to 5 A4 pages) (Annex 2: List of references);
		2c) CVs of both principal investigators and up to three selected members of the Polish and Austrian research teams, drawn up in accordance with the FWF's requirements (up to 3 A4 pages) (Annex 3: Academic curriculum vitae and description of previous research achievements). In the case of a Polish research team, CVs may be attached for co-investigators who are at least PhD holders (with the exception of persons to be employed as post-docs remunerated by the NCN from the pool allocated for full-time salaries);
		3) list of publications of all members of the Polish and Austrian research teams whose CVs have been attached in accordance with the FWF's requirements

Selected section in the ZSUN/OSF system	Subsection	Description
		[Stand-Alone Projects, Programme Clinical Research (KLIF)] Note! In the ELANE system the <b>List of publications</b> is attached as a separate file. In the ZSUN/OSF system such document must be compiled into a single PDF file together with other application documents submitted to the FWF.
APPLICANT	Applicant's status	Proposals for funding of the Polish part of the research project by the NCN may be submitted by entities for which such funding will not constitute state aid, such as:  1. Higher Education entities, 2. federations of science and HE entities, 3. research institutes of the Polish Academy of Sciences operating pursuant to the Act on the Polish Academy of Sciences of 30 April 2010 (Journal of Laws of 2018, item 1475), 4. research institutes operating pursuant to the Act on Research Institutes of 30 April 2010 (Journal of Laws of 2018, item 736), 5. international research institutes established pursuant to other acts and acting in the Republic of Poland, 5a. Łukasiewicz Centre operating pursuant to the Act on the Łukasiewicz Research Network of 21 February 2019 (Journal of Laws, item 534), 5b. institutes operating within the Łukasiewicz Research Network, 6. Polish Academy of Arts and Sciences, 7. other entities involved in research independently on a continuous basis, 8. groups of entities (at least two entities mentioned in sections 1-7 or at least one institution as such together with at least one company) 9. research centres of the Polish Academy of Sciences pursuant to the Act on the Polish Academy of Sciences of 30 April 2010, 10. scientific libraries, 11. legal entities with registered office in Poland.
PARTICIPATING ENTITIES	Agreement on cooperation for the purposes of completion of the requested research project concluded by a group of Polish entities	If the applicant is a group of Polish entities, an agreement on collaboration for the purposes of completion of the requested research project concluded by the group of Polish entities must be attached (in Polish). The agreement must concern the project and identify the leader. File format: PDF; the document must bear an electronic signature or scan of the signed document.  A template of the agreement is available in the ZSUN/ OSF system and here.
DETAILS OF THE PARTICIPATING ENTITIES	Is the entity under receivership, in liquidation or subject to bankruptcy proceedings? (YES/NO)	Participating entities under forced administration, in liquidation or subject to bankruptcy proceedings cannot submit proposals.

Selected section in the ZSUN/OSF system	Subsection	Description
Loowoor cystem	Does the organisation receive any operating support for research?	If the entity applying for funding under the MOZART call does not receive any operating support for research, the proposal submitted to the ZSUN/OSF system must include the following information (in English):
		<ol> <li>information on research carried out over the last 2 years preceding submission of the proposal, together with a list of publications affiliated with the applicant/host institution,</li> <li>information on research equipment and other instruments/facilities crucial to research.</li> </ol>
		File format: PDF; the document must bear an electronic signature or scan of the signed document.
STATE AID	Will project funding constitute state aid?	No state aid will be granted for the call. In order to determine if project funding constitutes state aid, please read the <i>Rules governing application for state aid</i> available in the ZSUN/OSF system and here.
INTERNATIONAL COOPERATION	Countries	Austria must be listed but other countries may be added. International cooperation must be merit-based, therefore the following cannot be deemed international cooperation:  a) participation in international conferences, b) dissemination of information on the project abroad, c) implementation of the research tasks by a Polish research team abroad without the participation of researchers from foreign research institutes, d) cooperation with foreign researchers.
	Entities	Please provide information on foreign research institutions from the above-mentioned countries with which cooperation under the project is planned.
ABSTRACT FOR THE GENERAL PUBLIC		Project's abstract for the general public must be attached in Polish and English and must concern the joint Polish-Austrian research project, not only research tasks to be carried out by the Polish research team. The abstract for the general public in each language version may be no longer than one standard page (page format: A4, font size: at least 11, font: Times New Roman or equivalent, lead: single, left-right margins: 2cm, top-bottom margins: 1.5cm). The abstract must be addressed to a wide audience, including people who are neither experts in a given field nor researchers.
RESEARCH TASKS		It is necessary to specify the research tasks planned to be performed by the Polish research team in Polish and English. Both language versions must be identical. The research plan must not specify the tasks planned to be performed by the Austrian team.

Selected section in the	Subsection	Description
ZSUN/OSF system		
RESEARCH TEAM	Number of team members	It is necessary to specify the number of co-investigators on the Polish part, i.e. all members of the Polish research team (including the principal investigator, scholarship recipients and post-docs, other co-investigators and persons who are not paid any remuneration), who are to be involved in the project on the Polish part. The principal investigator must be at least a PhD holder.
		The costs of salaries and scholarships should be planned pursuant to the rules laid down in an Annex to the Regulations of awarding funding for the implementation of research tasks funded by the National Science Centre under international calls carried out as bilateral cooperation pursuant to the Lead Agency Procedure, adopted pursuant to the NCN Council Resolution No 31/2019 of 14 March 2019.
PERSONNEL COSTS AND SCHOLARSHIPS		A budget for research to be performed by the Polish research team must be provided. The Polish part of the research project cannot start before 15 January 2020. Requested funding for the entire duration of the Polish part of the research project must
RESEARCH		be at least PLN 150,000.
EQUIPMENT		Costs of the project carried out by the Polish research team and calculation thereof must
OTHER DIRECT COSTS		be the same in the project budget in PLN submitted to the ZSUN/OSF system and in the budget in EUR in the joint proposal.
BUDGET SUMMARY		The project budget in the joint proposal must be calculated on the basis of the following exchange rate: <b>EUR 1 = PLN 4.3015</b> <sup>4</sup> .
		Costs of the project in the ZSUN/OSF system must be in PLN, rounded down to total values, and in the case of the joint proposal – in EUR, rounded down to two decimal places.
		More information on the rules for cost planning may be found in the LAP Regulations and Regulations on awarding scholarships in the NCN-funded research projects.
ELECTRONIC	Date of submission of the	The submission date for a joint proposal to the FWF by the Austrian team cannot be later
SUBMISSION The section will appear after clicking "Block to	joint proposal on the international level	than submission date of the proposal to the NCN via the ZSUN/OSF system.
NCN"	Confirmation of submitting the proposal–	The proposal shall be accompanied by a confirmation of submitting the proposal signed by the head of the entity and principal investigator. Confirmations must bear a qualified electronic signature or be appended with a scan of the document signed by hand in PDF

It is an average exchange rate published by the National Bank of Poland on the date the NCN Council adopted Resolution No 32/2019 of 14 March 2019 on the terms of the international bilateral MOZART call for Polish-Austrian research projects.

Selected section in the ZSUN/OSF system	Subsection	Description
	principal investigator (PI)	format. Confirmations are generated automatically by the ZSUN/OSF system at the completion of the proposal under the <i>Electronic submission</i> tab.
	Confirmation of submitting the proposal – entity	If the applicant is a group of entities on the Polish part, a confirmation must be signed by the authorised representative of the leader of the group of entities.

#### **FILLING OUT JOINT PROPOSALS**

A joint proposal containing all application documents submitted to the FWF compiled in a single PDF file shall be an annex to the NCN proposal. Forms (Application form, Cost breakdown, Academic abstract, Co-authors) + Attachments (Project description incl. annexes, list of publications) which shall be subject to merit-based evaluation performed at the FWF. A joint proposal submitted to the ZSUN/OSF system must be identical to the one submitted in the ELANE system. An account for an auxiliary editor cannot be set up in the ELANE system. Information on the proposal submitted in the ELANE system is provided by the Austrian partner only. The table below provides the Polish applicants with explanation on particular documents vis-à-vis NCN's formal requirements. Should you have any questions or queries related to NCN's formal requirements, please contact NCN staff members. For other issues related to the joint proposals, please contact the Austrian partner or the FWF directly.

## FWF guidelines:

- FWF Application Guidelines for Stand-Alone Projects
- FWF Application Guidelines for the Programme Clinical Research (KLIF)

Document	Description
Joint project description (Project description incl. annexes)	The joint project description <b>without annexes</b> may be no longer than 50,000 characters with spaces, no more than 20 A4 pages.
Sections of the joint project description:	
Scientific/scholarly aspects	This part shall include, <i>inter alia</i> :  • research objectives, research hypotheses and questions,

Document	Description
	innovative nature of the project,
	impact of the research project on the development of the academic discipline and international
	cooperation,
	<ul><li>research methods,</li><li>research plan,</li></ul>
	<ul> <li>other elements in accordance with the FWF's requirements [Stand-Alone Projects, Clinical Research</li> </ul>
	(KLIF)].
	In the case of Polish research teams, names of persons to be employed as post-docs remunerated by
Human resources	the NCN from the pool allocated for full-time salaries and persons to be engaged under NCN scholarships for under- and post-graduate students pursuant to the Regulations on awarding scholarships for research projects funded by the National Science Centre determined by the NCN Council, cannot be disclosed.
Annexes:	
Annex 1: Financial aspects	The annex shall provide information on the applying entities and detailed justification of the costs applied for by the Austrian and Polish part.
	Costs of the project carried out by the Polish research team and calculation thereof must be the same in the project budget in PLN submitted to the ZSUN/OSF system and in the budget in EUR in <i>Annex 1: Financial aspects</i> .
	The project budget in Annex 1: Financial aspects must be calculated on the basis of the following
	exchange rate: <b>EUR 1 = PLN 4.3015</b> <sup>5</sup> . Costs of the Polish part of the research project in <i>Annex 1: Financial aspects</i> should be expressed in EUR, rounded down to two decimal places.
Annex 2: List of references	List of publications quoted in the joint project description (no longer than 5 A4 pages).
Annex 3: CVs and description of	Attach CVs of principal investigators on the Polish and Austrian part and up to three selected members of
previous research achievements	Polish and Austrian research teams, drawn up in accordance with the FWF's requirements (link). CVs may be no longer than <b>three</b> pages per person.
	In the case of a Polish research team, CVs may be attached for co-investigators who are at least PhD
	holders (with the exception of persons to be employed as post-docs remunerated by the NCN from
	the pool allocated for full-time salaries). CVs should include information on career breaks [in
	accordance with the FWF's requirements in accordance with the FWF's requirements for Stand-Alone

<sup>&</sup>lt;sup>5</sup> It is an average exchange rate published by the National Bank of Poland on the date the NCN Council adopted Resolution No 32/2019 of 14 March 2019 on the terms of the international bilateral MOZART call for Polish-Austrian research projects.

Document	Description
	Projects or Clinical Research (KLIF)].
Mandatory appendix: Publication list	The proposal must also be appended with a list of the publications of all members of the Polish and Austrian research teams, whose CVs have been enclosed [in accordance with the FWF's requirements for Stand-Alone Projects or Clinical Research (KLIF)].  Please list all publications from the last five years (broken down into those that have been reviewed and have not been reviewed) including, among others, their DOI or other identifier. Information on career breaks must be included in CVs [in accordance with the FWF's requirements for Stand-Alone Projects or Clinical Research (KLIF)].

#### **CONTACT DETAILS**

#### **NCN Contact Persons**

For other information, please read the announcement of the MOZART call or contact NCN staff members.

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